Safety Drill Documentation  
2019-2020 School Year

District: Goodrich Area Schools  
Building: Reid Elementary  
Principal/Administrator: Beth Millerschin

FIRE:

Drill #1 of 5 (by Dec. 1)  
Date: 9-11-19  
Time: 2:00  
Conducted by: Beth Millerschin, Officer Seeley & Staff  
Check, if applicable: ☐ Recess ☐ Lunch ☒ Outside of classroom

Drill #2 of 5 (by Dec. 1)  
Date: 9-27-19  
Time: 9:00  
Conducted by: Beth Millerschin, Officer Seeley & Staff  
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Drill #3 of 5 (by Dec. 1)  
Date: 10-14-19  
Time: 2:00  
Conducted by: Beth Millerschin, Officer Seeley & Staff  
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Drill #4 of 5 (after Dec. 1)  
Date:  
Time:  
Conducted by: 
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Drill #5 of 5 (after Dec. 1)  
Date:  
Time:  
Conducted by: 
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Extra Drill  
Date:  
Time:  
Conducted by: 
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Extra Drill  
Date:  
Time:  
Conducted by: 
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Extra Drill  
Date:  
Time:  
Conducted by: 
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

TORNADO:

Drill #1 of 2 (at any time)  
Date: 11-5-19  
Time: 10:10 am  
Conducted by: Millerschin, Deputies, staff  
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Drill #2 of 2 (in March)  
Date:  
Time:  
Conducted by: 
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Extra Drill  
Date:  
Time:  
Conducted by: 
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

LOCK DOWN OR SHELTER IN PLACE:

Drill #1 of 3 (by Dec. 1)  
Date: 10-25-19  
Time: 2:10 pm  
Conducted by: Beth Millerschin and staff  
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Drill #2 of 3 (after Jan. 1)  
Date: 1-22-20  
Time: 9:15 am  
Conducted by: Beth Millerschin, staff and Officer Seeley  
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Drill #3 of 3 (at any time)  
Date: 3-5-20  
Time: 9:00 am  
Conducted by: Officer Seeley, Principal and staff  
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Extra Drill  
Date:  
Time:  
Conducted by: 
Check, if applicable: ☐ Recess ☐ Lunch ☐ Outside of classroom

Principal or designee signature: ____________________  Signature on File ____________________

I verify that the listed drills were conducted on the noted dates and times.