

# Safety Drill Documentation

2016-2017 School Year

District: Goodrich

Building: Middle School

Principal/Administrator: Kapeka von Keltz

## FIRE:

- Drill #1 of 5** (by Dec. 1) Date: **9/13/2016** Time: **12:25 PM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 5** (by Dec. 1) Date: **10/5/2016** Time: **8:15 AM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 5** (by Dec. 1) Date: **10/18/2016** Time: **10:30 AM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #4 of 5** (after Dec. 1) Date: **5/15/2017** Time: **1:20 PM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #5 of 5** (after Dec. 1) Date: **5/30/2017** Time: **1:35 PM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## TORNADO:

- Drill #1 of 2** (at any time) Date: **9/27/2016** Time: **7:40 AM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 2** (in March) Date: **3/30/17** Time: **9:15 AM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3** (by Dec. 1) Date: **9/20/2016** Time: **1:40 PM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 3** (after Jan. 1) Date: **2/2/2017** Time: **1:35 PM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 3** (at any time) Date: **4/27/2017** Time: **11:36 AM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

Principal or designee signature: \_\_\_\_\_

I verify that the listed drills were conducted on the noted dates and times.