

# Safety Drill Documentation 2020-2021 School Year

District: Goodrich

Building: **Middle School**

Principal/Administrator: **Kapeka Salter**

## FIRE:

- |                                     |  |               |                             |
|-------------------------------------|--|---------------|-----------------------------|
| <b>Drill #1 of 5</b> (by Dec. 1)    | Date: Sept 16, 2020  | Time: 8:40 AM | Conducted by: Kapeka Salter |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |               |                             |
| <b>Drill #2 of 5</b> (by Dec. 1)    | Date: Sept 29, 2020  | Time: 1:35 PM | Conducted by: Kapeka Salter |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |               |                             |
| <b>Drill #3 of 5</b> (by Dec. 1)    | Date: Oct. 5, 2020   | Time: 9:35 AM | Conducted by: Kapeka Salter |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |               |                             |
| <b>Drill #4 of 5</b> (after Dec. 1) | Date:  | Time:         | Conducted by:               |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |               |                             |
| <b>Drill #5 of 5</b> (after Dec. 1) | Date:  | Time:         | Conducted by:               |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |               |                             |
| <b>Extra Drill</b>                  | Date:  | Time:         | Conducted by:               |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |               |                             |
| <b>Extra Drill</b>                  | Date:  | Time:         | Conducted by:               |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |               |                             |
| <b>Extra Drill</b>                  | Date:  | Time:         | Conducted by:               |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |               |                             |

## TORNADO:

- |                                    |  |                |                             |
|------------------------------------|--|----------------|-----------------------------|
| <b>Drill #1 of 2</b> (at any time) | Date: Oct. 13, 2020  | Time: 8:25 AM  | Conducted by: Kapeka Salter |
|                                    | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                |                             |
| <b>Drill #2 of 2</b> (in March)    | Date: March 24, 2021   | Time: 12:35 PM | Conducted by: Kapeka Salter |
|                                    | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                |                             |
| <b>Extra Drill</b>                 | Date:  | Time:          | Conducted by:               |
|                                    | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                |                             |

## LOCK DOWN OR SHELTER IN PLACE:

- |                                     |  |                |                             |
|-------------------------------------|--|----------------|-----------------------------|
| <b>Drill #1 of 3</b> (by Dec. 1)    | Date: Sept. 22, 2020   | Time: 8:20 AM  | Conducted by: Kapeka Salter |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                |                             |
| <b>Drill #2 of 3</b> (after Jan. 1) | Date: January 14, 2021   | Time: 10:15 AM | Conducted by: Kapeka Salter |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                |                             |
| <b>Drill #3 of 3</b> (at any time)  | Date: March 15, 2021   | Time: 1:25 PM  | Conducted by: Kapeka Salter |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                |                             |
| <b>Extra Drill</b>                  | Date:  | Time:          | Conducted by:               |
|                                     | Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom |                |                             |

Principal or designee signature: \_\_\_\_\_ *Signature on File*

I verify that the listed drills were conducted on the noted dates and times.