

# Safety Drill Documentation

2018-2019 School Year

District: Goodrich

Building: Middle School

Principal/Administrator: Kapeka von Keltz

## FIRE:

- Drill #1 of 5** (by Dec. 1) Date: **9/18/2018** Time: **8:25 AM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 5** (by Dec. 1) Date: **10/3/2018** Time: **12:25 PM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 5** (by Dec. 1) Date: **10/30/2018** Time: **9:45 AM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #4 of 5** (after Dec. 1) Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #5 of 5** (after Dec. 1) Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom

## TORNADO:

- Drill #1 of 2** (at any time) Date: **9/25/2018** Time: **9:25 AM** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 2** (in March) Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom

## LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3** (by Dec. 1) Date: **10/18/18** Time: **8:00am** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 3** (after Jan. 1) Date: **2/26/19** Time: **1:29pm** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 3** (at any time) Date: **11/14/2018** Time: **10:30am** Conducted by: **Kapeka von Keltz**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom

Principal or designee signature: \_\_\_\_\_

I verify that the listed drills were conducted on the noted dates and times.